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Federal Programs

**MEMORANDUM**

**TO:** Upshur County Board of Education Employees, Parents  
and Organizations

**FROM:** James S. Hollen III, Director of Facilities

**SUBJECT:** Dissemination of Asbestos Contact Information

**DATE:** August 2, 2010

All buildings owned by the Upshur County Board of Education which are currently in use have been inspected for asbestos during the year. These inspections were conducted by EPA accredited persons. The Asbestos Management Plan for your building is on file in two locations:

1. Each School Office
2. Board of Education Office

All buildings are reassessed every six months and inspected every three years by accredited inspectors.

Any person may review the Asbestos Management Plan by visiting the school and requesting it from the principal or by contacting William Guthrie, Supervisor of Maintenance Services, Upshur County Board of Education, 102 Smithfield Street, Buckhannon, WV 26201 (Phone: 304-472-5480). Mr. Guthrie is the Upshur County Board of Education Asbestos contact. He meets all annual training requirements of the Environmental Protection Agency.

Thank you for your continued support of our efforts to maintain safe, healthful environments in all buildings currently operated by the Upshur County Board of Education.



# Safety & Health Extension

*This is to certify that*

**William Guthrie**

*has met the attendance requirements  
and successfully completed the*

## Asbestos Building Inspector Refresher

*As approved by  
the Environmental Protection Agency  
4 Instructional Hours*

*Mark D. Full*

*Course Director*

September 15, 2010

*Examination Date*

September 15, 2010

*Course Dates*

3-0601

*Number*

Morgantown, WV

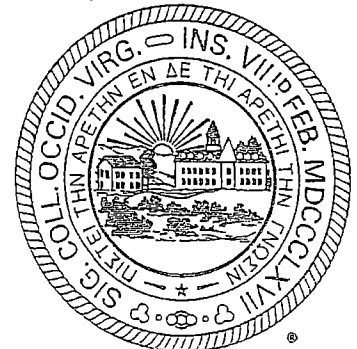
*Location*

September 15, 2011

*Expiration Date*

This course is West Virginia and EPA approved and meets the requirements of 40 CFR Part 763 AHERA for purposes of accreditation required under Toxic Substances Control Act (TSCA) Section 206

Training provider:  
Safety & Health Extension/West Virginia University  
P.O. Box 6615, Morgantown, WV 26506-6615  
Phone: 800-626-4748





# Safety & Health Extension

This is to certify that

**William Guthrie**

has met the attendance requirements  
and successfully completed the

## Asbestos Management Planner Refresher

As approved by  
the Environmental Protection Agency  
4 Instructional Hours

*Mark D. Full*

Course Director

September 15, 2010

Examination Date

September 15, 2010

Course Dates

4-0373

Number

Morgantown, WV

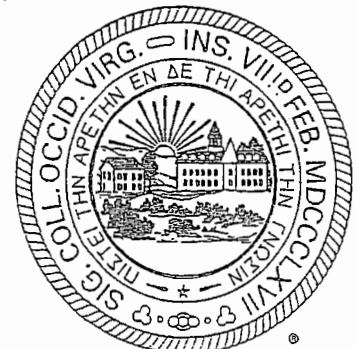
Location

September 15, 2011

Expires

This course is West Virginia and EPA approved and meets the requirements of 40 CFR Part 763 AHERA for purposes of accreditation required under Toxic Substances Control Act (TSCA) Section 206

Training provider:  
Safety & Health Extension/West Virginia University  
P.O. Box 6615, Morgantown, WV 26506-6615  
Phone: 800-626-4748





# Safety & Health Extension

*This is to certify that*

**Michael Bosley**

*has met the attendance requirements  
and successfully completed the*

## Asbestos Worker Refresher Course

*As approved by  
the Environmental Protection Agency  
8 Instructional Hours*

*Mark D. Full*

*Course Director*

September 13, 2010

*Examination Date*

September 13, 2010

*Course Dates*

1-2127

*Number*

Morgantown, WV

*Location*

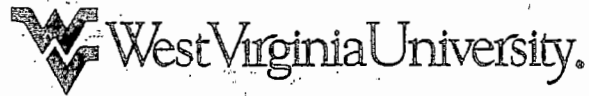
September 13, 2011

*Expires*

This course is West Virginia and EPA approved and meets the requirements of 40 CFR Part 763 AHERA for purposes of accreditation required under Toxic Substances Control Act (TSCA) Section 206

Training provider:  
Safety & Health Extension/West Virginia University  
P.O. Box 6615, Morgantown, WV 26506-6615  
Phone: 800-626-4748





# Safety & Health Extension

*This is to certify that*

**Matthew L. Friend**

*has met the attendance requirements  
and successfully completed the*

## Asbestos Worker Refresher Course

*As approved by  
the Environmental Protection Agency  
8 Instructional Hours*

*Mark D. Fulk*

Course Director

September 13, 2010

Examination Date

September 13, 2010

Course Dates

1-2128

Number

Morgantown, WV

Location

September 13, 2011

Expires

This course is West Virginia and EPA approved and meets the requirements of 40 CFR Part 763 AHERA for purposes of accreditation required under Toxic Substances Control Act (TSCA) Section 206

Training provider:  
Safety & Health Extension/West Virginia University  
P.O. Box 6615, Morgantown, WV 26506-6615  
Phone: 800-626-4748



# UPSHUR COUNTY STAFF DEVELOPMENT

## Asbestos Training for Custodians (3 hours)

8/2/2010

12:30pm - 3:30pm

### Students

	1. Bosley, Michael	✓ Currently marked attended
	2. Friend, James	✓ Currently marked attended
	3. Guthrie, John	✓ Currently marked attended
Finished evaluation	4. Howell, Alice	✓ Currently marked attended
Finished evaluation	5. Jack, Butch	✓ Currently marked attended
	6. Perry, Sheila	✓ Currently marked attended
Finished evaluation	7. Powers, Thomas	✓ Currently marked attended
Finished evaluation	8. Riffle, Thomas	✓ Currently marked attended
	9. Streets, James	✓ Currently marked attended
Finished evaluation	10. Tenney, David	✓ Currently marked attended
	11. Westfall, Robert	✓ Currently marked attended
	12. Wimer, William	✓ Currently marked attended

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Upshur County Schools  
Buckhannon, WV 26201

Three Year Re-Inspection of Buildings  
for Asbestos

AHERA section 763.85(b) provides that at least once every three years after a Management Plan is in effect, accredited inspectors shall conduct a re-inspection of all friable and nonfriable known or assumed ACBM in each School building that the LEA leases, owns, or otherwise uses as a school building (K-12). Accredited inspectors shall visually reinspect and reassess the condition of all friable known or assumed ACBM. Inspectors shall also touch to see if non-friable ACBM has become friable. For each homogeneous area of newly friable material, bulk samples may be taken at the discretion of the inspector(s). If there are no changes, write "no change".

1. Name of Building Buckhannon-Upshur High School
2. Homogeneous area driver training tower (exterior)
3. Type of ACBM transite boards
4. Amount in Square feet 180
5. Name of Inspector William Guthrie
6. Description of changes in condition of this known or assumed ACBM, especially with regard to friability. If there are no changes, write "no change".

NO change

7-22-10  
Date

William Guthrie  
Signature of Inspector

Upshur County Schools  
Buckhannon, WV 26201

Three Year Re-Inspection of Buildings  
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AHERA section 763.85(b) provides that at least once every three years after a Management Plan is in effect, accredited inspectors shall conduct a re-inspection of all friable and nonfriable known or assumed ACBM in each School building that the LEA leases, owns, or otherwise uses as a school building (K-12). Accredited inspectors shall visually reinspect and reassess the condition of all friable known or assumed ACBM. Inspectors shall also touch to see if non-friable ACBM has become friable. For each homogeneous area of newly friable material, bulk samples may be taken at the discretion of the inspector(s). If there are no changes, write "no change".

1. Name of Building Buckhannon-Upshur High School
2. Homogeneous area auditorium stage lights
3. Type of ACBM lighting connectors
4. Amount in Square feet 10
5. Name of Inspector William Guthrie
6. Description of changes in condition of this known or assumed ACBM, especially with regard to friability. If there are no changes, write "no change".

No change

7-22-10

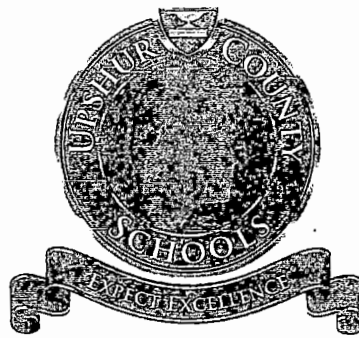
Date

William Guthrie

Signature of Inspector



Administration  
Scott M. Lampinen  
Superintendent  
Roy E. Pettit, II  
Assistant Superintendent



Board of Education  
Patrick Long, President  
Keith Nichols, Vice-President  
Greenbrier Almond  
Teresa Bellamy  
Alan Suder

## MEMORANDUM

**TO:** Building Principals, Others Addressed

**FROM:** William "Boe" Guthrie

**SUBJECT:** Additions to Your Asbestos Management Plan

**DATE:** February 25, 2011

Attached please find the latest additions to your school copy of the Asbestos Management Plan. Please place these additions in your Plan at the back of the book in the sequence which we have provided.

We have punched the holes in the pages for your convenience. Thank you for your help in maintaining these records at your building.

**Please be reminded that you must always keep these notebooks current and in an area easily available for inspection. If your current notebook is full, please start a new one; however, do not destroy the old one. The request to examine these notebooks is a part of the inspection process.**

If I can be of assistance in this effort, please do not hesitate to call.

Upshur County Schools  
Buckhannon, WV 26201

Six Month Reassessment of Buildings

(AHERA section 763.92 provides for surveillance every six months of homogeneous areas of buildings that contain or are assumed to contain asbestos-containing building materials.)

1. Name of Building Buckhannon-Upshur High School
2. Homogeneous area auditorium stage lights
3. Type of ACM lighting connections
4. Amount in Square Feet 10
5. Name of Person Doing Reassessment William Guthrie
6. Description of changes in ACM or ACM which have occurred since the last inspection. If there are no changes, write "no change".

no change

2-23-11

Date

William Guthrie

Signature of person doing Reassessment

Upshur County Schools  
Buckhannon, WV 26201

Six Month Reassessment of Buildings

(AHERA section 763.92 provides for surveillance every six months of homogeneous areas of buildings that contain or are assumed to contain asbestos-containing building materials.)

1. Name of Building Buckhannon-Upshur High School
2. Homogeneous area driver training tower (exterior)
3. Type of ACM transite board
4. Amount in Square Feet 180
5. Name of Person Doing Reassessment William Guthrie
6. Description of changes in ACM or ACM which have occurred since the last inspection. If there are no changes, write "no change".

No change

2-23-11

Date

William Guthrie

Signature of person doing Reassessment